



Your reporting portfolio

3 active reporting goals across ECS's four goal categories · 1 goal met and retired

Goal category = ECS's standard area · **Reporting goal** = your measurable target · **Project** = the work that moves it

GOAL CATEGORY · SAVE MONEY

Control costs

REPORTING GOAL

Every department manager tracks their own budget

On track



Started at 0 · now 9 of 12 managers · target 12

PROJECTS

Budget Watch workshop

Featured report · Jul

Done

Spending with no budget

Add-on to Budget Watch · quote

Backlog

GOAL CATEGORY · REDUCE RISK

Trust the numbers

REPORTING GOAL

Every statement tied to the ledger before release

Met



0 of 4 → 4 of 4 · met and retired Sept 15

PROJECTS

Report Tie-Out

Guided build · Aug

Done

Missing Account Check

Free check · Oct

In progress

GOAL CATEGORY · SAVE TIME

Close faster

REPORTING GOAL

Statements released by business day 5

On track



Started at day 9 · now day 6 · target day 5

PROJECTS

Close Pack Setup

Guided build · Sept

Done

Run close pack after final posting

Next step · GL accountant · Oct 28

In progress

GOAL CATEGORY · REDUCE RISK

Keep reporting running

REPORTING GOAL

A trained backup for every critical report

Behind



Started at 3 of 12 · now 6 of 12 · target 12

PROJECTS

Train backups for 3 reports

Next step · reporting lead · Oct 24

In progress

Report Handover (6 reports)

Recommended next

Next

Next Goal Review, Oct 15: focus on Keep reporting running — it's the one goal behind.

This month: next steps done 4 of 6 · requests in triage 2